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## AGENDA MEMORANDUM

**DATE:** April 27, 2011  
**TO:** Lane County Board of Commissioners  
**FROM:** Chuck Forster, Executive Director  
Lane Workforce Partnership  
**SUBJECT:** ORDER/IN THE MATTER OF APPOINTING/REAPPOINTING MEMBERS TO THE  
LANE WORKFORCE PARTNERSHIP BOARD OF DIRECTORS

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### I. MOTION

ORDER/IN THE MATTER OF APPOINTING/REAPPOINTING MEMBERS TO THE LANE  
WORKFORCE PARTNERSHIP BOARD OF DIRECTORS

### II. AGENDA ITEM SUMMARY

The Board is being asked to appoint Claire Seguin and reappoint Bob Baldwin, Cheryl Boyum, Sonya Christian, Glenda Poling, Jack Roberts and Kathleen Rodden-Nord to the Lane Workforce Partnership board of directors.

### III. BACKGROUND/IMPLICATIONS OF ACTION

#### A. Background Action and Other History

The Workforce Investment Act of 1998 requires the establishment of local workforce investment boards (comprised of a majority from business). The local board sets policy for the workforce investment system in that area. The purpose and scope of its programs are governed by the Workforce Investment Act. Note: On January 25, 2000, the Lane County Board of Commissioners approved designation of the Lane Workforce Partnership as the local workforce investment board under the Workforce Investment Act of 1998.

In order to receive federal job training funds to serve youth, adults and dislocated workers, workforce boards must include representation of six groups.

1. *Business* - must be owners of businesses, chief executives or operating officers of business, and other business executive or employers with optimum policymaking or hiring authority.

2. *Local educational entities*
3. *Labor organizations*
4. *Community-based organizations*
5. *Economic development agencies*
6. *One-stop partners*

Program services are provided through WorkSource Lane (local one-stop center). An initiative of the Lane Workforce Partnership board of directors, WorkSource Lane is an alliance of workforce organizations that include: Department of Human Services, Employment Department, Lane Community College, Lane Workforce Partnership and Office of Vocational Rehabilitation Services.

## **B. Policy Issues**

The Workforce Investment Act of 1998 establishes board composition and nomination requirements for membership on local workforce investment boards, i.e. the Lane Workforce Partnership board of directors. All non-business appointments are approved by the Lane County Board of Commissioners through Lane County's Board Order process.

The Board of County Commissioners is being asked to appoint/reappoint the following individuals to serve on the Lane Workforce Partnership board of directors beginning April 27, 2011 through December 31, 2013 (three-year term).

Bob Baldwin is nominated by the Central Labor Council to serve as a state mandated labor representative on the board. Mr. Baldwin serves on the Future Workforce and Finance and Audit Committees.

Sonya Christian serves as a state mandated education representative on the board. Ms. Christian serves on the Future Workforce Committee and the Green Jobs Task Force.

Cheryl Boyum is a Lane County business representative. Ms. Boyum serves on the Future Workforce and Finance and Audit Committees.

Glenda Poling is a Lane County business representative. Ms. Poling is on the board's Executive Committee and is chair of the Employer Workforce Committee. She also serves on the Customer Services and Communications Committees.

Jack Roberts serves as a state mandated economic development representative on the board. Mr. Roberts serves on the Future Workforce Committee.

Kathleen Rodden-Nord serves as a state mandated education representative on the board.

Claire Seguin is the Executive Director of the Neighborhood Economic Development Corporation.

All nominees wish to serve on the board of directors and the board of directors supports this request.

**C. Board Goals**

The Lane Workforce Partnership is dedicated to improving the competitiveness of local businesses through the development of a skilled workforce and to enhance the ability of Lane County residents to secure and retain family wage jobs. The activities of the Lane Workforce Partnership relates directly to Lane County's goal "*work for a strong regional economy to expand the number of family-wage jobs available in Lane County*" (Lane County Strategic Plan 2001-05, Section IV).

**D. Financial and/or Resource Considerations**

Because membership of the Lane Workforce Partnership board of directors is on a volunteer basis, there is no financial and/or resource considerations to this appointment.

**E. Analysis**

The Workforce Investment Act of 1998 establishes board composition and nomination requirements for membership on local workforce investment boards, i.e. the Lane Workforce Partnership board of directors. In order to be in compliance with the federal Workforce Investment Act, the board of County Commissioners is being asked to appoint Claire Seguin and reappoint Bob Baldwin, Sonya Christian, Cheryl Boyum, Glenda Poling, Jack Roberts and Kathleen Rodden-Nord to serve on the Lane Workforce Partnership board of directors as Lane County representatives beginning the date this Board Order is signed through December 31, 2013.

**F. Alternatives/Options**

To not appoint the nominees would result in non-compliance with the federal Workforce Investment Act and potentially decertification of the Lane Workforce Partnership as the local Workforce Investment Board. This would result in loss of services to Lane County residents and businesses.

**IV. TIMING/IMPLEMENTATION**

The appointment would be effective on the date the Board Order is signed.

**V. RECOMMENDATION**

To appoint Bob Baldwin, Sonya Christian, Cheryl Boyum, Glenda Poling, Jack Roberts, Kathleen Rodden-Nord and Claire Seguin to the Lane Workforce Partnership board of directors beginning April 27, 2011 through December 31, 2013.

**VI. FOLLOW-UP**

Not applicable.

**VII. ATTACHMENTS**

Board Order

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

}ORDER/IN THE MATTER OF  
}APPOINTING/REAPPOINTING  
}MEMBERS TO THE LANE  
}WORKFORCE PARTNERSHIP BOARD OF  
}DIRECTORS

ORDER NO.

WHEREAS, the Workforce Investment Act of 1998 requires the establishment of a local workforce investment board in order to receive federal funds to serve business, youth, adults and dislocated workers in Lane County; and

WHEREAS, the membership shall be consistent with Title I, sec 177 (b) of the Workforce Investment Act, with a business majority and chair, and shall be appointed by Chief Elected Official(s) from each area; and

WHEREAS, this matter having been fully considered by the Lane County Board of Commissioners, it is hereby

RESOLVED AND ORDERED that the following named persons be appointed to serve on the Lane Workforce Partnership Board of Directors beginning April 27, 2011 through December 31, 2013.

- Bob Baldwin, Procurement Specialist, Lane Community College
- Sonya Christian, Vice President for Academic and Student Affairs, Lane Community College
- Cheryl Boyum, Chief Executive Officer, Cascade Health Solutions
- Glenda Poling, Regional Economic Development Consultant
- Jack Roberts, Executive Director, Lane Metro Partnership
- Kathleen Rodden-Nord, Superintendent, Junction City School District
- Claire Seguin, Executive Director, Neighborhood Economic Development Corporation

Dated this \_\_\_\_\_ day of April 2011

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Faye Stewart, Chair  
Lane County Board of County Commissioners

APPROVED AS TO FORM  
Date 4-19-2011 Lane County  
[Signature]  
OFFICE OF LEGAL COUNSEL

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